Program Workflow: Steps & Stages

Orl

Let's dive deeper into one of your programs by breaking it down into stages. Use the blocks below to write each major stage in your program and note what begins and ends each stage. You may need to use several pages. Refer to the example included in the implementation email if you get stuck!

Case Type: Domestic Adoption

Stage: Inquiry

What begins the case?
A family has made initial contact or attended adoption information sessions

What causes the next stage to begin?
The family completes the application.

Stage: Application

What happens in this stage?
Our staff reviews the application

What causes the next stage to begin?
The application is approved and family is given preliminary HS packet.

Stage: Home Study

What happens in this stage?
Family provides
documentation. Background
checks and home visits occur

What causes the next stage to begin?
Home study is finalized and approved.

Stage: Approved & Waiting

What happens in this stage? Family begins viewing available children or sharing their profile with expectant parents.

What causes the next stage to begin?

A match is found.

Stage: Adoption

What happens in this stage? Adoption occurs. Family may travel to another state to bring the child home.

What causes the next stage to begin?
The child arrives at their adoptive home.

Stage: Post Adoption

What happens in this stage Follow up visits and post adoption reports are completed. Adoption is finalized.

What causes the next stage to begin?

PAR schedule is complete, case is closed.